

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)
Administration Committee Meeting
Tuesday, January 14, 2025

The Administration Committee of the SLFPA-W met Tuesday, January 14, 2025 with the following members present: Mr. Gauthé, Chairman, Mr. Fogle, and Ms. Foster.

Mr. Gauthé called the meeting to order in the SLFPA-W Office Commissioners' Room, 7001 River Road, Marrero, Louisiana at approximately 3:35 P.M.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the agenda as presented.

There were no public comments.

It was moved by Mr. Gauthé and seconded by Ms. Foster to approve the minutes from the previous meeting dated December 17, 2024.

Mr. Bosch presented the check register for SLFPA-W, West Jefferson Levee District, and Algiers Levee District.

Mr. Bosch provided an update on the current budget.

Mr. Bosch presented the financial statements for SLFPA-W, West Jefferson Levee District, and Algiers Levee District.

There were no Commissioners' expense reports for payment.

Mr. Noel briefed the Committee on the Jazz Walkway Lighting Bid results and award recommendation. The O&M Committee recommended awarding the Jazz Walkway Lighting bid to H3 Electric, LLC in an amount not to exceed 422,792.12 at the regular board meeting of January 28, 2025.

Mr. Noel presented the following SLFPA-W Employee Handbook policies to the Committee for review: #11-39 Pay for Employees at Maximum Range, #11-40 Complaint Resolution, #11-41 Disciplinary System, and #11-42 Crisis Leave. The Committee recommended approval of the policies with the O&M Committee proposed changes at the regular board meeting of January 28, 2025.

Mr. Noel updated the Committee on the public education campaign for the March 2025 West Jefferson Levee District (WJLD) millage renewal.

Mr. Noel briefed the Committee on the results of the SLFPA-W leadership team Strategic Plan follow-up meeting. Strategic Insights is producing the final draft report.

Mr. Noel updated the Committee on the progress and timeline of the Records Management program.

Mr. Noel presented the newly designed SLFPA-W website to the Committee. The Commissioners will review the site and make recommendations.

The Committee reviewed the employee tuition reimbursement request. It was moved by Mr. Gauthé and seconded by Ms. Foster to approve the employee tuition reimbursement request.

Mr. Noel briefed the Committee on current staffing and open positions.

Mr. Bordelon provided legal updates.

Mr. Noel presented the Director's report, executive project tracking list, and capital projects list for the month of January.

Mr. Gauthé announced the next regularly scheduled Administration Committee meeting is Monday, February 10, 2025, at 3:30 P.M. in the Commissioners' Meeting Room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, Mr. Gauthé adjourned the meeting at approximately 5:39 P.M.